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The Fairfield Area School Board met on Monday evening, January 27, 2025 at 7:00 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mr. Matthew DeGennaro, Mr. James Fisher, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mrs. Erica Bollinger and Mr. Jack Liller were absent. Also, present were Mr. Aaron Taylor, Assistant to the Superintendent; Mrs. Deborah Kane, Assistant Business Manager; Mrs. Nicole Steele Zepp, District Technology Coordinator; Ms. Colleen Rebert, Elementary School Principal; and Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mrs. Lisa Sturges to approve the minutes of the Regular & Reorganization Board Meeting on December 2, 2024; and Special Board Meeting on December 9, 2024; and Study Session on January 13, 2025. The motion was seconded by Mrs. Melissa Kearchner. Motion carried (7-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT62mW2sY

* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal Report

**Public Comment Agenda Items** – There were no public comments.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Mrs. Jennifer Holz made a motion to approve the consent agenda, items A through CC, and the motion was seconded by Mr. Matthew DeGennaro. Motion carried (7-0).

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**Administrative**

**Actions** A. Approved an Independent Study Contract for Brockton Herb for the second semester of the 2024-2025 school year for Game Maker II.

 B. Approved a foreign field trip request from the Foreign Language Teachers to promote a trip to Spain, France, Luxembourg, and Germany during the summer of 2026.

 C. Approved the agreement in the matter of #227054-2024-25-02.

**Budget**  D. Approved expenditures of the General Fund in the amount of $1,025,606.07; Food Service in the amount of $39,465.22; Student Activities in the amount of $6,328.87; and Payroll Fund in the amount of $1,424,324.74 for total expenditures of $2,495,724.90 for the period of November 23, 2024 through January 21, 2025.

 E. Approved Budget Transfer numbers 25013 through 25025.

Background: Transfers were processed by the Business Office. These transfers reflect transfers between accounts with no overall change in the General Fund.

 F. Approved November and December bank reconciliations, as presented.

 G. Approved the following additional individual(s) as bus / van drivers for the 2024-2025 school year. The contractor is noted.

 Shane Middaugh - Jacoby Transportation

 Bertil Danielson - Jacoby Transportation

 Kassandra Viands - Krise Transportation

 Carol Metts - Krise Transportation

 Victoria Hudak - Krise Transportation

 H. Approved a Request to Close a Student Activity Account under the name Middle School Drama, due to inactivity, with a balance of $396.29 that will be transferred to the Middle School Student Council Account.

**Personnel** I. Accepted a resignation from Guy Sullivan, Staff Account-Generalist, effective December 17, 2024.

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1. Accepted a resignation from Cortney Schaffner, Elementary Classroom / Office Aide, effective January 16, 2025.
2. Approved the addition of Cortney Schaffner to the Support Staff Substitute List.
3. Approved a request for Intermittent Family Medical Leave from Barbara Hoffacker beginning November 21, 2024 and ending on or about April 25, 2025.
4. Approved a request for Family Medical Leave from Theresa Helt beginning on or before March 26, 2025 through May 29, 2025.
5. Approved the employment of Tyler Pinkney as a full-time Food Services Supervisor at an annual prorated salary of $55,000, effective January 2, 2025.
6. Approved the employment of Nicole Lohman as a part-time, 5 hours per day, Elementary Food Services Aide at $14.54 per hour, effective January 13, 2025.

1. Approved the employment of Kellie Cool as a part-time, 6 hours per day, HS/MS Cafeteria Cook at $17.00 per hour, effective January 23, 2025.
2. Accepted a resignation from Megan Horrell as the HS Head Varsity Volleyball Coach effective immediately.
3. Accepted a resignation from Cathryn Campbell as the MS Ass’t Volleyball Coach effective immediately.
4. Approved the following individuals as coaches for the 2024-2025 school year.

 Jaylen Martinez

 HS Varsity Ass’t Boys’ Basketball Coach $2,925

 Page Karsteter

 MS Head Wrestling Coach $2,625

 Catherine Mentzer

 MS Head Track Coach $3,183

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1. Approved an alteration of hours for Todd Dilger, MS/HS Special Education Aide (ILS), from 6.5 hours per day to 5 hours per day.
2. Approved an alteration of hours for Tracy McLucas, MS/HS Special Education Aide (ILS) from 6.5 hours per day to 5 hours per day.
3. Approved uncompensated leave, in accordance with Board Policy 339, for the following individuals.

Cortney Schaffner December 18-20 3 days

Cortney Schaffner January 8 1 day

Cortney Schaffner January 14 1 day

Michelle Molock December 20 .5 day

Michelle Molock January 8 1 day

Michelle Molock January 14 1 day

Erin Rines January 21 1 day

Violet Johns February 26-28 3 days

Carrie Wren February 6 1 day

Carrie Wren February 20 .5 day

Waynett Green November 7 1 day

Waynett Green November 15 1 day

Waynett Green December 2 1.5 days

Waynett Green December 19 .5 day

Waynett Green January 7 1 day

Theresa Helt January 23 1 day

**Policy** W. Approved Policy 707, Use of School Facilities, on a second reading.

1. Approved the Fee Schedule for Policy 707, Use of School Facilities, on a second reading.
2. Approved Policy 803, School Calendar, on a first reading.
3. Approved Policy 805, Emergency Preparedness and Response, on a first reading.
4. Approved Policy 805.1, Relations with Law Enforcement Agencies, on a first reading.

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1. Adopted new Policy 805.2, School Security Personnel, on a first reading.
2. Approved Policy 827, Conflict of Interest, on a first reading.

Public Comment – There were no public comments.

**Adjournment**

Mrs. Lisa Sturges made a motion to adjourn the Regular Board meeting at 7:17 p.m. Motion was seconded by Mr. Tedd Sayres.

Respectfully Submitted:

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Mrs. Candace Ferguson-Miller Mrs. Deborah Kane

President Ass’t Business Manager